Exam registration

Guide for students

October 2026

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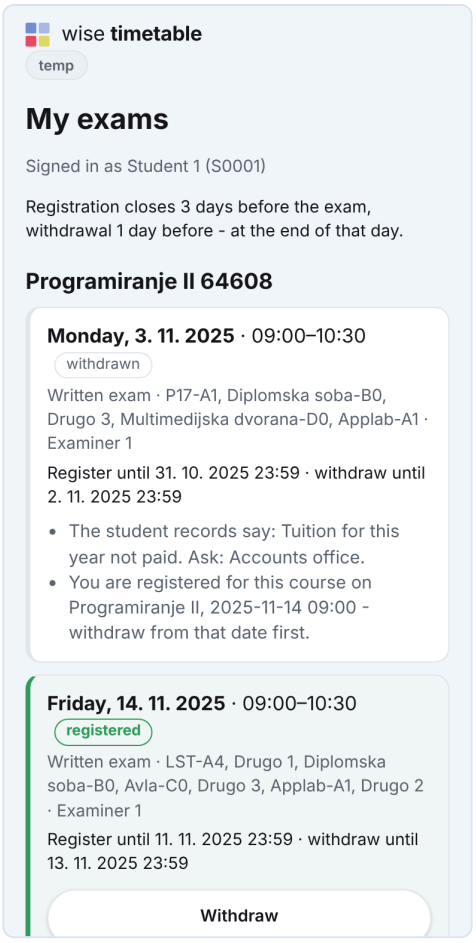
On your exam page you see each of your courses with its published exam dates - the day, the time, the rooms and the examiner. One tap registers, another withdraws. Each date says until when you can register and withdraw, and if you cannot, why. Your school gives you the address; it ends in /a/exams. In the Wise Timetable app (from version 1.2.9) the same page opens from **My exams** under the timetable, while exam dates are published.

Signing in - once per phone

The same as for attendance, electives and placements: your enrolment number, then the six-digit code from your e-mail (or your school's Microsoft account where it is used). If you have signed in for one of those, you are already signed in here.

Registering and withdrawing

1. Find the course and the date. Under it: until when registration and withdrawal are open.
2. Press **Register**. The date turns green and says "**registered**".
3. Changed your mind? **Withdraw**, until the withdrawal deadline.

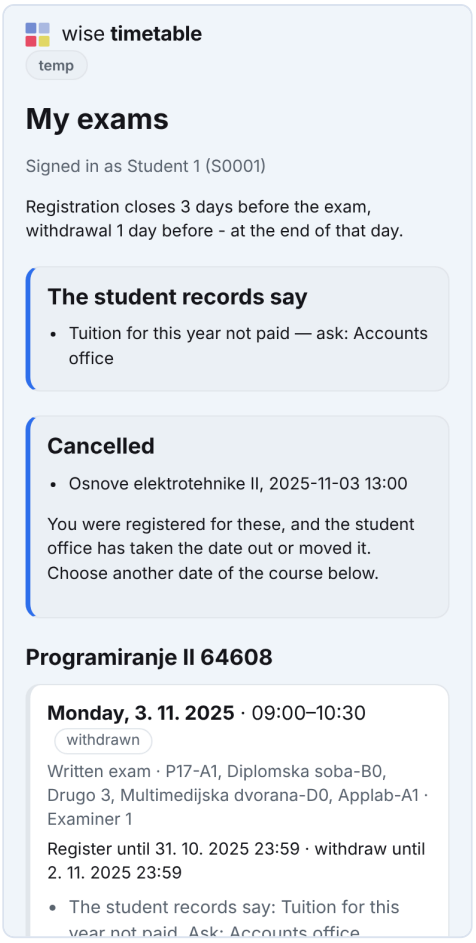


Your courses with their dates; one tap registers.

When you cannot register

The date says why, in words:

- Registration (or withdrawal) has closed - the deadline is the end of the day so many days before the exam, set by your school's rules. After it, only the student office can help.
- You are registered for another date of the same course - withdraw from that one first. One date of a course at a time.
- The student records say no (fees, prerequisites, attempts...) - the page shows the reason and who to ask.
- The exam has taken place.



What the student records say, a cancelled date, and the reasons under a date.

Cancelled, missing or wrong

If the student office moves or takes out a date you registered for, the page tells you under "**Cancelled**" - choose another date of the course. Your courses come from your timetable groups and the student records: if a course is missing, or one is not yours, ask the student office.

When an exam date changes

When the student office moves or cancels a published date, you are told by e-mail if you are registered for it (or, where your school chose so, for every exam of your courses), and on your phone if you follow your group in the Wise Timetable app. A registration moves with the date; if the new one does not suit you, withdraw.